

## Position Description

<b>Position title:</b>	Trainee Line Mechanic	<b>Created:</b>	August 2017
<b>Division:</b>	Centralines Ltd – Network Division	<b>Location:</b>	Waipukurau
<b>Reports to (title):</b>	Lines Supervisor	<b>Salary Band:</b>	
<b>Team function:</b>	<p>Centralines Limited is an electricity distribution business covering Central Hawke's Bay. We have a staff of qualified professionals who are skilled in the following areas:</p> <ul style="list-style-type: none"> <li>• network design</li> <li>• project management</li> <li>• asset recording</li> <li>• cable location</li> <li>• power line audits, and power line upgrades</li> <li>• tree trimming and removal</li> <li>• fibre optic installation</li> <li>• trenching</li> <li>• traffic management</li> </ul>		
<b>Prime function / Purpose of Position</b>	<p>The role of Trainee Line Mechanic is to undertake appropriate education and experience to be able to install new equipment and services on both overhead lines and underground cables.</p> <p>To assist line mechanics to repair and restore fault damaged lines, cables and equipment.</p> <p>The Trainee Line Mechanic generally works under the direct supervision of a certified person. This is mandatory when exposed to any “live work” situations.</p>		
<b>Staff Supervision:</b>	<p><b>Direct:</b> 0 <b>Indirect:</b> 0</p>		
<b>Cost Centre Budget:</b>	Cost Centre budget responsibility	\$ nil	
<b>Delegated Financial Authority:</b>	Maximum purchasing authority per item (Opex)	\$ nil	
	Maximum purchasing authority per item (Capex)	\$ nil	
<b>Key stakeholder relationships and linkages:</b>	<b>Internal</b>	<b>External</b>	
	<ul style="list-style-type: none"> <li>• Unison Control Room</li> <li>• Health, Safety and Environmental Coordinator</li> <li>• Field Services Coordinator</li> <li>• Lines Supervisor</li> <li>• Line Mechanic Foreman</li> <li>• Operations Manager Centralines</li> <li>• Centralines Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Members of the public</li> <li>• External Contractors</li> </ul>	

### Key Responsibilities

- Provide line construction services by:
  - ↳ Fitting and erecting of poles and other line supports.
  - ↳ Running out, staining up, sagging and binding-in of conductors.
  - ↳ Erecting, fitting and connecting all necessary line equipment.
- Provide a maintenance service by:
  - ↳ Maintaining and overhauling transmission and distribution lines.
  - ↳ Constructing/replacing damaged transmission and distribution lines.
  - ↳ Regularly maintaining and testing equipment to the required standard.
- Provide a fault response service by:
  - ↳ Accepting responsibility for initial identification of network faults.

- ↳ Engaging in repair of line and cable faults.
- ↳ Ensuring that faults have been adequately fixed before leaving the area.
- ↳ Ensuring that all safety procedures are followed and adhered to.
- Provide a cable laying service by:
  - ↳ Digging appropriate trenches.
  - ↳ Laying cables according to standards, specifications and plans.
  - ↳ Installing transformers and pedestals.
  - ↳ Recovering trenches.
  - ↳ Livening cables on completion of work.
- Provide vegetation services by:
  - ↳ Identifying trees that are causing obstruction to overhead lines.
  - ↳ Removing trees or branches that are causing obstructions.
  - ↳ Removing debris from site.
- General
  - ↳ The Trainee Line Mechanic is often in close contact with customers and the public and needs to remain courteous and helpful at all times.
  - ↳ The Trainee Line Mechanic works in a team environment and must actively seek to support and protect fellow team members.
  - ↳ The Trainee Line Mechanic must be able to effectively apply first aid techniques when required.
- Complete documentation relevant to the performance of duties

### Health & Safety

Comply with the Company's Health and Safety requirements and in particular:

- Ensure that no action or inaction on your part while at work, harms any member of the public or damages their property;
- Ensure safety to members of the public, and their property, by following all company policies, procedures and promptly reporting public safety issues;
- To follow the safe working practices set out in the Safety Manual - Electricity Industry (or its revised equivalent);
- Ensure your own safety at work;
- Ensure that no action or inaction on your part while at work, harms any other person;
- Report any hazard identified within the workplace or arising out of the work;
- Report and record injuries/illnesses arising out of the work or the work environment; and

Participate in emergency drills and training sessions in occupational safety and health, as required.

	Essential	Desirable
<b>Formal Education &amp; Training:</b>	Full and clean Drivers' Licence Minimum four years secondary school with NCEA passes in Maths and English.	HT Licence (preferred)
<b>Experience (Time/Type):</b>		

### Competency Requirements

- Committed to living and role modelling the Company values of Safety and Wellbeing, Excellence, Customer Service, Integrity and Teamwork, and the supporting behaviours.
- Committed to supporting the Company in achieving our vision to deliver world-class network and energy solutions to our customers.
- Good written and oral skills
- Calm disposition
- Team player
- Able to think clearly under pressure
- A basic knowledge of electrical practices
- Communication skills
- Organisation skills
- Undertake instructions
- Physically fit
- Not afraid of working at a height
- No colour blindness

## Compliance Requirements

### **Business Compliance:**

Ensure a sound understanding of, demonstrate commitment to and comply with all legislation and Centralines' Policy relevant to your role and all activities undertaken in that role.

Progress towards obtaining the ability to operate heavy vehicles, cranes, excavators and various other plant and equipment essential to completing Lines work.

### **Health and Safety:**

Undertake all work in a safe manner and follow all company and workplace health and safety procedures.